

Rc.No.15009/MSB/CR/RR/2013

CIRCULAR MEMORANDUM

Sub:- Telangana State Disaster Response and Fire Services Department – Fire
Service Act, 1999 -Issuance of No Objection Certificates – Certain
instructions – Issued -Reg.

- Ref:- 1. Fire Service Act, 1999 and Telangana Fire & Emergency Operations and
Levy of Fee Rules, 2006.
2. This Office Memo Rc.No.2305/B2/2007, dt.28-2-2007
3. This Office Circular Memo Rc.No.2305/B2/2007, dt.12-09-2008
4. This Office Circular Memo Rc.No.2305/B2/2007, dt.30-12-2009
5. This Office Circular Memo Rc.No.2305/B2/2007, dt.22-10-2013
6. This Office Circular Memo Rc.No.15009/MSB/CR/HYD/2012, dt.06-11-2013
7. This Office Circular Memo Rc.No.2305/B2/2007, dt.11-10-2014
8. This Office Circular Memo Rc.No.15009/MSB/CR/HYD/2012,dt.21-10-2014.
9. This Office Circular Memo RC.No.15009/MSB/CR/RR/2013,dt. 13-04-2015
10. This Office Circular Memo RC.No.15009/MSB/CR/RR/2013,dt. 21-1-2016
11. This Office Circular Memo RC.No.15009/MSB/CR/RR/2013,dt. 9-2-2016

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In continuation to the reference 11th cited, the attention of Regional Fire Officer, Central Region, Hyderabad and all District Fire Officers is drawn to the references 2nd to 9th cited, where in they were delegated powers for issuing Provisional/Occupancy/Renewal of NOCs to various types of Non-High rise occupancies and Renewal of NOCs to Highrise buildings.

2) It is further informed that, under the Ease of Doing Business, Government has issued instructions for the issuance of Fire NOCs online by the DG Fire Services and also to conduct periodical surprise inspections by randomly computer generated lists of buildings for which NOCs for Occupancy have been issued to ensure the satisfactory working of Fire Safety measures installed and to ensure life safety of the occupants of these buildings.

3). Therefore all the Regional Fire Officers/District Fire Officers/Asst. District Fire Officers and Station Fire Officers are hereby informed that the powers delegated vide reference cited 2nd to 9th cited are hereby withdrawn with immediate effect.

4) In view of the above, all the RFO/DFO/ADFO/SFOs are instructed to not to issue any Provisional No Objection Certificates/ No Objection Certificate for Occupancy /Renewal of NOC for Non-highrise buildings and Renewal of NOCs to Highrise buildings as per the powers delegated vide references 2nd to 9th cited.

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- 5). All the Regional Fire Officers/District Fire Officers/Asst. District Fire Officers in Telangana state are requested to submit the applications received by them for issuance of Provisional No Objection Certificates, No Objection Certificate for Occupancy and Renewal of No Objection Certificate for Occupancy to this office by special messenger with immediate effect and the process of the same will be taken up by the Chief Office.
- 6). The receipt of the Memorandum should be acknowledged..

Sd/-
Director General
Telangana State Disaster Response and
Fire Services, Hyderabad

To
Regional Fire Officer, Central Region, Hyderabad
All the District Fire Officers
All the Asst. District Fire Officers
All the Station Fire Officers.
Copy to the Administrative Officer in this office
Copy to the Junior Administrative Officers in this Office
Copy to the CC to DGFS, Telangana, Hyderabad.

// ATTESTED //


Additional Director
Telangana State Disaster Response
and Fire Services, Hyderabad

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Office of the
Director General of Fire Services,
Andhra Pradesh, Hyderabad.
Dated: 28-2-2007.

Rc.No.2305/B2/2007.

MEMORANDUM

Sub:- Sub:- Fire and Emergency Services Department – Opening of new schools and
Up gradation of existing schools according of permission – Reg.

Ref:- 1. G.O.Ms.No.1, Edn. Dt.01-01-1994.
2. G.O.Ms.no.41, Edn (P.S.I) Dept., dt.11-5-2006.
3. Govt.Memo.No.20551/P.S.II/2006-2, dt.09-01-2007 of Education
(SE.P.S.II) Deptt., AP, Hyderabad.

Vide reference 3rd cited, the Secretary to Government, Education (SE.P.S.II) Department, has requested the Director General of Fire Services, Andhra Pradesh, Hyderabad to issue necessary instructions to officials of Fire Service Department in the District Administration prescribing the proforma for issue of certificate on fulfillment of Fire Safety measures as per Part 4 National Building Code of India in respect of Schools to accord permission for opening of a new School or upgradation of Upper Primary Schools into High Schools.

2. In this regard it is informed that as per Section 13(1) of A.P.Fire Service (Amendment) Act, 2006

“(1) Any person proposing to construct a building of more than 15 meters height for commercial / business purpose. 18 meters and above height for residential purpose, and buildings of public congregation like schools, cinema halls, function halls, religious places, which are more than 500 Sq. Meters in plot area or 6 meters and above in height shall apply to the Director General or any member of the service duly authorized by him in this behalf, before submission of such building plans to the authority or officer competent to approve the same under the relevant law, for the time being in force, for a no-objection certificate along with such fee as may be prescribed.”

3. In exercise of powers conferred under Section 13(1) of A.P. Fire Service Act 1999 and Rule 15(2) of A.P. Fire and Emergency Operations and Levy of Fee Rules, 2006, the following Officers are hereby authorized for issue of provisional/Final/Renewal No Objection Certificate for the educational institutions as detailed below:

Sl.No.	Category of Educational Institutions	NOC issuing Authority for Provisional / Final NOC		NOC issuing Authority for renewals	
		Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority
1.	Educational Institutions of less than 6 Mtrs. Height and less than 500 Sq.M. Plot area	Asst. District Fire Officer & Station Fire Officer concerned.	District Fire Officer.	Station Fire Officer concerned	Asst. District Fire Officer concerned
2.	Educational Institutions of above 6 Mtrs. but less than 15 Mtrs. Height and above 500 Sq.M. in Plot area with hostel accommodation	District Fire Officer, Asst. District Fire Officer and Station Fire Officer concerned.	Regional Fire Officer.	Station Fire Officer concerned & Asst. District Fire Officer.	District Fire Officer
3.	Educational Institutions of above 6 Mtrs. but less than 15 Mtrs. Height and above 500 Sq.M. in Plot area without hostel accommodation	District Fire Officer, Asst. District Fire Officer and Station Fire Officer concerned.	Regional Fire Officer.	Station Fire Officer concerned	Asst. District Fire Officer
4.	Educational Institutions of 15 Mtrs. & above height.	Regional Fire Officer, District Fire Officer and Asst. District Fire Officer	Director General of Fire Services, AP, Hyderabad	District Fire Officer, Asst. District Fire Officer and Station Fire Officer concerned.	Regional Fire Officer

4. The Check lists/Self Appraisal of fire safety measures in Educational Building Proforma for issue of Provisional/Final No Objection Certificates duly taking into consideration the Fire Fighting requirements as prescribed in Part 4 of the National Building Code of 2005 are enclosed at Annexure I & II.

5. In view of the above, the Asst. District Fire Officers / District Fire Officers / Regional Fire Officers are instructed to scrupulously follow the instructions issued above while issuing the provisional/Final/Renewal of No Objection Certificate for Educational Institutions to ensure compliance of Fire Safety Measures as prescribed in Part 4 of the National Building Code of India, 2005.

Sd/- Abdul Khayum Khan
Director General of Fire Services
Andhra Pradesh, Hyderabad

To
All the Regional Fire Officers,
All the District Fire Officers.
*All the Asst. District Fire Officers.
Copy to Special Chief Secretary to Government, Home Department, AP, Hyderabad.
// Forwarded By Order //

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Office of the
Director General of Fire & Emergency Services,
Andhra Pradesh, Hyderabad.

Dated. 12 -09-2008

CIRCULAR MEMORANDUM

Sub:- Fire and Emergency Services Department - Opening of new Schools and Up-Gradation of existing schools according of permission - Reg.

Ref:- 1. Chief ~~Office~~ Memo. Rc. No. 2305/B2/,2007, dt. 28.02.2008.
2. Note submitted by A.P. Fire Officers Association on 08.09.2008

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1) Vide reference cited (1) the detailed procedure has been prescribed for issuing Provisional /Final/Renewal of No-Objection Certificate for Educational Institutions.

2) Vide reference cited (2) the A.P.F.E.S Officers Association has represented that most of the Schools in the State are ranging from 06 to 15 mtrs in height and the issuance of No-Objection Certificate by the Regional Fire Officers to the School Buildings of above 6.00 meters and less than 15 meters height are getting delayed and resultantly the D.E.O's / School Managements are sending reminders to the unit offices.

3) Consequently, it is decided to modify the earlier instructions follows:-

Sl. No.	Category of Educational Institutions	NOC issuing Authority for Provisional / Final NOC		NOC issuing for Authority for renewal	
		Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority
1.	Educational Institutions of Ground + Two upper floors (less than 1000 Sq M ² Plot area) without hostel accommodation.	Asst. District Fire Officer & Station Fire Officer concerned	District Fire Officer	Station Fire Officer concerned	Asst. District Fire Officer concerned
2.	Educational Institutions of above 6 Mtrs but less than 15 Mtrs. Height and above 500 Sq. M. in plot area <u>with hostel accommodation</u>	District Fire Officer Asst. District & Station Fire Officer concerned	Regional Fire Officer	Station Fire Officer concerned & Asst. District Fire Officer	District Fire Officer
3	Educational Institutions Ground + Two upper floors but less than 15 Mtrs. Height and above 500 Sq. M. in plot area with hostel accommodation	District Fire Officer Asst. District Fire Officer & Station Fire Officer concerned	Regional Fire Officer	Station Fire Officer concerned	Asst. District Fire Officer

4.	Educational Institutions of 15 Mtrs & above height	Regional Fire Officer, District Officer & District Fire Officer	Fire Asst. Fire Officer	Director General of Fire & Emergency Services, A.P. Hyderabad	District Fire Officer, Asst. District Fire Officer & Station Fire Officer concerned	Reg Off
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4/4 *(Signature)*
 (ARUNA M. BAHUGUNA,) / S
 Director General of Fire & Emergency Ser
 Andhra Pradesh, Hyderabad.

To

All the Regional Fire Officers
 All the District Fire Officers
 All the Asst. District Fire Officers
 Copies to :

- (i). Director of Fire & Emergency Services, A.P. Hyderabad.
- (ii). Administrative Officer / all Sections in Chief Office
- (iii). Peshi of DGF&ES

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Rc. No. 2305/B2/2007,

Office of the
Director General of
State Disaster Response and Fire Services Department,
Andhra Pradesh, Hyderabad.

Dated. 30.12.2009.

CIRCULAR MEMORANDUM

Sub:- A.P. State Disaster Response and Fire Services Department – Conducting Mock Drill in Hazardous premises – Reg.

Ref:- 1. Chief Office Memo. Rc. No. 8407/B2/2000 dated 28-02-2007, 12-09-2008 and 04.11.2008
2. Chief Office Circular Memo. Rc. No. 2305/B2/2007, dated 19-02-2009.

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The attention of all Regional Fire Officers, District Fire officers and Asst. District Fire Officers is drawn to the Circular Memorandum cited, wherein the detailed guidelines were issued on conducting Fire and Emergency Drill and Evacuation procedure prepared in accordance with the provisions of National Building Code of India for Educational Institutions and instructed to communicate the guidelines to all the concerned, Convene meeting with the owners/managements and ensure that Fire and Emergency Drills are conducted in all the hazardous premises at periodic intervals.

2) a) Vide Memo. No. 20876/N2/2008-1 dated 25.11.2008 **(Please find copy enclosed)** of Government of A.P. Medical and family Welfare (N) Department, necessary instructions were issued to all the concerned for conducting Mock Drills in Hospitals (Govt./Pvt;) at periodic intervals to ensure Fire & Life Safety.

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b) Vide Memo. No. 20563/Prog.1/A1/2007- dated 22.11.2008 **(Please find copy enclosed)** of Government of A.P. School Educations (Prog.1) Department, instructions were issued to all the District Collectors and concerned officials to undertake Mock Drills as per the guidelines issued by Fire & Emergency Services Department, in all Educational Institutions at periodic intervals to ensure Fire & Life Safety and also requested to furnish compliance report to Director General of Fire & Emergency Services, A.P. under intimation to Government.

c) Vide Memo. No. 20571/SE.VIG.II & Coordn./A2/08-1 dated 10.12.2008 **(Please find copy enclosed)** of Government of A.P. Education (SE.VIG.II & COORDN), Department, necessary instructions were issued to concerned officials to undertake Mock Drills in all Educational Institutions at periodic intervals to ensure Fire & Life Safety and report compliance to Government.

3) In view of the above, all the District Fire Officers are instructed to evince their personal interest in conducting Mock Drills in all Hazardous premises in the district, issue notices requesting to rectify the deficiencies in Fire and Life Safety Measures within a stipulated period and report compliance.

4) Vide reference cited (1), the detailed procedure has been prescribed for issuing provisional No Objection Certificate before construction, No Objection Certificate for occupancy after construction and for renewal of No Objection Certificate to the Educational Institutions.

5) It has come to the notice of the undersigned that these instructions are not being followed and provisional No Objection Certificates are issued to the existing Buildings. All the District Fire Officers and Regional Fire Officers are instructed to issue the No Objection Certificate only on the basis of occupancy to the existing Educational Buildings in the proforma enclosed at Annexure-1, and to ensure installation and testing the Fire Safety Systems by the Inspection Committee.

6) It is decided to modify the earlier instructions as follows:-

Sl. No.	Category of Educational Institutions	NOC issuing Authority for Provisional / Final NOC		NOC issuing for Auto renewal	
		Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority
1.	Educational Institutions of Ground + Two upper floors	Asst. District Fire Officer & Station Fire Officer concerned	District Fire Officer	Station Fire Officer concerned	Asst. District Fire Officer concerned
2.	Educational Institutions Ground + Three upper floors but less than 15 Mtrs. Height	District Fire Officer Asst. District Fire Officer & Station Fire Officer concerned	Regional Fire Officer	Asst. District Fire Officer and Station Fire Officer	District Fire Officer
3.	Educational Institutions of 15 Mtrs & above height	Regional Fire Officer, District Fire Officer & Asst. District Fire Officer	Director General of Fire & Emergency Services, A.P. Hyderabad	District Fire Officer, Asst. District Fire Officer & Station Fire Officer concerned	Regional Fire Officer

7) All the District Fire Officers are informed that non-compliance of above instructions is negligence / Slackness, if any noticed will be viewed seriously and suitable disciplinary action will be initiated against the defaulters besides making an adverse entry in their Annual Confidential Report.

8) Receipt of Memorandum should be acknowledged.

Sd/- Aruna M. Bahuguna, IPS.,
DIRECTOR GENERAL,
State Disaster Response and Fire Services Department
Andhra Pradesh, Hyderabad

To,
 All Regional Fire Officers
 All District Fire Officers
 All Asst. District Fire Officers
 Copy to File Rc. No. 8407/B2/2000

// Forwarded by order //

Rc.No.15009/MSB/CN/11/12/2012.

Office of the
Director General,
State Disaster Response & Fire Services
Andhra Pradesh, Hyderabad.
Dated: 06-11-2013.

CIRCULAR MEMORANDUM.

Sub:- A.P. State Disaster Response and Fire Services Department- MSB Central Region
-Delegation of powers for issue of NOC's to the Buildings above 10 metres and below 15 metres. - Orders issued. - Regarding.

Ref:- **Orders** of kind Director General, State Disaster Response & Fire Services,
Hyderabad. Dt:05-10-2013.

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The undersigned has reviewed the delegation of powers for issue of NOC's to the following Non-Multi Storied Buildings below 15 Metres height.

The District Fire Officers / Regional Fire Officers are instructed to issue NOCs to the following Hazardous Premises subject to the provision of Fire and Life Safety Measures as furnished *అ- అవగాహన*.

DELEGATION OF NO OBJECTION CERTIFICATES/RENEWALS:

Sl.No.	Premises	NOC's Issuing Authority	Inspection Authority	Renewal Issuing Officers	Renewals Inspection Officers
1	Buildings with G+2 Floors upto 10 Metres height and below 500 Sq.Mtrs area (Existing and provisional NOC's). 1. Hospitals 2. Function Halls 3. Petrol Pumps 4. Explosive storages 5. LPG Godowns 6. Hotels & Restaurants 7. Office Buildings 8. Mercantile Buildings 9. Assembly Buildings 10. Storage Buildings 11. Timber Depots and Saw Mills.	DFO	ADFO & SFO	ADFO	Jurisdiction SFO
2	Building above G+2 Floors and upto 15 metres height or 500 Sq.Mtrs area and above (Existing and provisional NOC's) 1. Hospitals 2. Function Halls 3. Hotels & Restaurants 4. Office Buildings 5. Mercantile Buildings 6. Assembly Buildings 7. Storage Buildings Note: In respect of cinema theatres, Instructions issued vide Chief Office CircularMemo.Rc.No.9474/B1/2013, dated 11-9-2013 shall be scrupulously followed.	RFO	DFO, ADFO, SFO	DFO	ADFO, SFO

Sl. No	Premises	NOC's issuing authority	Inspection authority	1 st and 2 nd Renewal issuing Officers	1 st and 2 nd Renewal Inspection Officers	3 rd Renewal issuing officers	4 th - Renewal Issuing Authority
5	All Premises above 15.00 Mtrs., height	DGFS	RFO, DFO and ADFO	RFO for 1 st and 2 nd Renewal	DFO, ADFO and SFO	DFO for 3 rd Renewal (Inspecting Officers ADFO and SFO) with the approval of the RFO	ADFO for 4 th Renewal onwards (Inspecting Officers ADFO and SFO) with the approval of the DFO

- 3) All the Regional Fire Officers, District Fire Officers, Asst. District Fire Officers and Station Fire Officers are instructed to follow the above orders from the date of issue of this Circular Memo and see that the fire safety measures are complied scrupulously.
- 4) It is informed all the District Fire Officers and Regional Fire Officers are shall follow the open spaces as per Table-III of A.P. Building Rules, 2012 issued vide G.O.Ms.No.168 MA and UD Department, Dt: 07.04.2014 for existing and proposed buildings and also instructed to consider height of the building may vary to a maximum of 01.00 Mtr., from the approved height with change in the permitted number of floors subject to compliance of Fire Service norms
- 5) The Circular Memorandum issued vide reference 1st cited is hereby cancelled.
- 6) The receipt of the Circular Memorandum shall be acknowledged.

Sd/-Director General,
State Disaster Response and Fire Services,
Andhra Pradesh, Hyderabad.

To,

The Director, State Disaster Response and Fire Services, A.P., Hyderabad.

Copy to the Regional Fire Officers in the State.

Copy to the District / Asst. District/ Station Fire Officers in the State.

// FORWARDED BY ORDER//

State Disaster Response and Fire Services,
Andhra Pradesh, Hyderabad

Re.No.2305/B2/2007.

CIRCULAR MEMORANDUM

Sub:- Telangana State Disaster Response and Fire Services Department –**Delegation of powers for issue of NOC'S to the Education Institutions - Orders issued** - Regarding.

Ref :- (1) This office Circular Memo Rc. No. 2305/B2/2007 dated 31.12.2009.
(2) This Office Circular Memo Rc. NO. 2305/B2/2007 dated 22.10.2013

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The attention of all District Fire Officers and Regional Fire Officer, Central Region, Hyderabad is drawn to the reference cited wherein powers to issue No Objection Certificate to the Educational Institutions were designated as below.

2. The District Fire Officers / Regional Fire Officer are instructed to issue NOC's to the Educational Institutions subject to the provision of Fire and Life Safety Measures as furnished below.

Delegation of No Objection Certificates / Renewals to the Educational Institutions

Sl. No.	Category of Educational Institutions	NOC's issuing authority for Provisional / Final NOC		NOC Issuing authority for 1 st Renewal		NOC Issuing authority from 2 nd Renewal onwards	
		Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority
1	Educational Institutions of Ground + Two Upper Floors	Asst. District Fire Officer & Station Fire Officer	District Fire Officer	Station Fire Officer concerned	Asst. District Fire Officer	Station Fire Officer	Station District Fire Officer
2	Educational Institutions of Ground + 3 Upper Floors but less than 15 Mtrs., height	District Fire Officer, Asst. District Fire Officer & Station Fire Officer	Regional Fire Officer	Asst. District Fire Officer & Station Fire Officer	District Fire Officer	Station Fire Officer	Asst. District Fire Officer for 2 nd Renewal and SFO from 3 rd Renewal onwards.
3	Educational Institutions 15 Mtrs., and above.	Regional Fire Officer, District Fire Officer & Asst. District Fire Officer	Director General, State Disaster Response and Fire Services, Telangana.	District Fire Officer, Asst. District Fire Officer & Station Fire Officer	Regional Fire Officer	Asst. District Fire Officer & Station Fire Officer	District Fire Officer for 2 nd & 3 rd Renewal and ADFO from 4 th Renewal onwards

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3. The Regional Fire Officer, Central Region, Hyderabad and all the District Fire Officers, Asst District Fire Officers and Station Fire Officers are instructed to follow the above orders from the date of issue of this Circular Memo and see that the fire safety measures are complied scrupulously.

4. It is informed all the District Fire Officers and Regional Fire Officer, Central Region, Hyderabad shall follow the open spaces as per Table-III of A.P. Building Rules, 2012 issued vide G.O. Ms. No. 168 MA and UD Department, Dt: 07-04-2012 for existing and proposed buildings and also instructed to consider the height of the building may vary to a maximum of 01.00 Mtr. from the approved height with no change in the permitted number of floors subject to compliance of Fire Service norms.

5. In view of the above, all the District Fire Officers and Regional Fire Officers are instructed to implement the orders immediately.

6. The Circular Memorandum issued vide references 1st and 2nd cited are hereby cancelled.

7. The receipt of the memorandum should be acknowledged.

Sd/-
Director General,
Telangana State Disaster Response
and Fire Services, Hyderabad.

To,

1. The Regional Fire Officer, Central Region, Hyderabad.
2. All District Fire Officers.
3. All Asst. District Fire Officers.
4. All the Station Fire Officers.

Copy to:

1. All the Superintendents of this office.
2. All the Junior Administrative Officers of this office.
3. The Administrative Officer,
4. The Addl. Director, Telangana State Disaster Response and Fire Services, Hyderabad.
5. The Director, Telangana State Disaster Response and Fire Services Department, Hyderabad.

// Forwarded by Order //

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Sanjay Kumar Ban
Junior Administrative Officer

14/10/2014



Office of the
Director General,
Telangana State Disaster Response
and Fire Services, Hyderabad.
Dated: 21-10-2014.

Rc.No.15009/MSB/CR/HYD/2012.

CIRCULAR MEMORANDUM

Sub:- Telangana State Disaster Response and Fire Services Department – MSB Central Region – **Delegation of powers for issue of NOC'S to the Buildings above 15 meters and below 15 meters** - Orders issued - Regarding.

Ref :-(1)This office Circular Memo Rc.No.15009/MSB/CR/Hyd/2012 Dated.06-12-2013
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The undersigned has reviewed the delegation of powers for issue of NOC's to the following Multi Storeyed Buildings (Above 15 metres) and Non Multi Storeyed Buildings (Below 15 metres) height.

2. The Regional Fire Officer, Central Region, Hyderabad and all the District Fire Officers are instructed to issue NOC's to the following hazardous premises subject to the provision of Fire and Life Safety Measures as furnished below.

Delegation of powers for issue of No Objection Certificates / Renewals

Sl. No.	Premises	NOC's issuing authority	Inspection authority	1 st , 2 nd & 3 rd Renewal issuing Officer	1 st , 2 nd & 3 rd Renewal Inspection Officer	4 th Renewal onwards issuing officer	5 th Renewal issuing Authority
1	Buildings with Ground + 2 Floors upto 10 Mtrs., height and below 500 Sq. Mtrs., area (Existing and Provisional NOC's)	DFO	ADFO and SFO	DFO	ADFO and SFO	ADFO (Inspecting Officers ADFO & SFO)	SFO concerned with the approval of DFO
1.	Hospitals						
2.	Function Halls						
3.	Petrol Pumps						
4.	Explosive Storages						
5.	LPG Godowns						
6.	Hotels & Restaurants						
7.	Office Buildings						
8.	Mercantile Buildings						
9.	Assembly Buildings						
10.	Storage Buildings						
11.	Timber Depots and Saw Mills.						

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Sl. No.	Premises	NOC's issuing authority	Inspection authority	1 st , 2 nd & 3 rd Renewal issuing Officer	1 st , 2 nd & 3 rd Renewal Inspection Officer	4 th Renewal onwards issuing officer	5 th Renewal issuing Authority
2	Buildings above Ground + 2 Floors upto 15 Mtrs height or 500 Sq. Mtrs area and above (Existing and Provisional NOC's) 1. Hospitals 2. Function Halls 3. Hotels & Restaurants 4. Office Buildings 5. Mercantile Buildings 6. Assembly Buildings 7. Storage Buildings Note: In respect of cinema theatres instructions issued vide Chief Office Circular Memo Rc. No. 9474/B1/2013 Dt: 11.09.2013 shall be scrupulously followed.	RFO	DFO, ADFO and SFO	RFO for 1 st Renewal DFO for 2 nd Renewal	DFO, ADFO and SFO for 1 st Renewal and ADFO & SFO for 2 nd Renewal	ADFO for 3 rd renewal onwards (Inspecting officers ADFO & SFO)	--
3.	Industries below 15.00 Mtrs., Height (High and Medium) including Single Window	RFO	DFO, ADFO and SFO	RFO for 1 st Renewal, DFO for 2 nd Renewal	DFO, ADFO and SFO for 1 st Renewal and ADFO & SFO for 2 nd Renewal	ADFO for 3 rd Renewal onwards (Inspecting Officers ADFO and SFO)	--
4	Industries below 15.00 Mtrs., Height (Low Hazard only) including Single Window	DFO	ADFO and SFO	DFO for 1 st Renewal	ADFO and SFO	ADFO for 2 nd Renewal onwards (Inspecting Officers ADFO & SFO)	--
5	All premises above 15.00 Mtrs., height	DGFS	RFO, DFO, and ADFO	RFO for 1 st and 2 nd Renewal	DFO, ADFO and SFO	DFO for 3 rd Renewal (Inspecting Officers ADFO and SFO) with the approval of the RFO	ADFO for 4 th Renewal onwards (Inspecting Officers ADFO and SFO) with the approval of the DFO

3. The Regional Fire Officer, Central Region, Hyderabad, all the District Fire Officers, Asst. District Fire Officers and Station Fire Officers are instructed to follow the above orders from the date of issue of this Circular Memo and see that the fire safety measures are complied scrupulously.
4. It is informed that all the District Fire Officers and Regional Fire Officer, Central Region, Hyderabad shall follow the open spaces as per Table-III of A.P. Building Rules, 2012 issued vide G.O. Ms. No. 168 MA and UD Department, Dt: 07-04-2012 for existing and proposed buildings and also instructed to consider the height of the building may vary to a maximum of 01.00 Mtr. from the approved height with no change in the permitted number of floors subject to compliance of Fire Service norms.
5. In view of the above, the Regional Fire Officer, Central Region, Hyderabad and all the District Fire Officers are instructed to implement the orders immediately.
6. The Circular Memorandum issued vide reference 1st cited is hereby cancelled.
7. The receipt of the memorandum should be acknowledged.

Sd/- Director General
Telangana State Disaster Response
and Fire Services, Hyderabad.

To,

1. The Regional Fire Officer, Central Region, Hyderabad.
2. All District Fire Officers.
3. All Asst. District Fire Officers.
4. All the Station Fire Officers.

Copy to:

1. All the Superintendents of this office.
2. All the Junior Administrative Officers of this office.
3. The Administrative Officer,
4. The Addl. Director, Telangana State Disaster Response and Fire Services, Hyderabad.
5. The Director, Telangana State Disaster Response and Fire Services, Hyderabad.

//T.C.F.B.O.//


SUPERINTENDENT

DESP. T.S. 17
24/10/2024

Rc.No.15009/MSB/CR/HYD/2012.

-21-
Office of the
Director General,
Telangana State Disaster Response
and Fire Services, Hyderabad.
Dated: 13-04-2015.

CIRCULAR MEMORANDUM

Sub:- Telangana State Disaster Response and Fire Services Department – MSB Central Region – **Delegation of powers to the Station Fire Officers for conducting inspection of Hazardous premises and issue of renewal of No Objection Certificates for issue of No Objection Certificate's - Orders issued - Regarding.**

Ref:- (1) This ~~office Circular~~ Memo Rc.No.15009/MSB/CR/Hyd/2012 Dated 06-11-2013.
(2) This office Circular Memo Rc.No.15009/MSB/CR/Hyd/2012 Dated 21-10-2014.
(3) This office Circular Memo Rc.No.15009/MSB/CR/Hyd/2012 Dated 11-10-2014.
(4) Committee Report Rc No. 25/DFO-EZ/HYD/2015 Dated 08-04-2015.

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All the DFO's are informed that during the Officers Meeting held on 30th March, 2015 it was decided to constitute a Committee to study and recommend regarding the delegation of powers to the Station Fire Officers for conducting inspection of Hazardous premises and issue of renewal of No Objection Certificates with the following Members.

- (i) V. Papaiah, District Fire Officer, East Zone, Hyderabad.
- (ii) T.Mahender Reddy, District Fire Officer, Central Zone, Hyderabad.
- (iii) K.Madhusudana Rao, District Fire Officer, Nizamabad.

2. The above Committee vide reference cited (4), has submitted the report and stated that the members of the committee thoroughly reviewed the existing procedure and discussed with the Station Fire Officers and staff regarding delegation of powers for conducting inspection of Hazardous premises and issue of renewal of No Objection Certificate and requested for taking further necessary action.

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3. The recommendations of the above committee regarding the delegation of powers to the Station Fire Officers for conducting inspection of Hazardous premises and issue of renewal of No Objection Certificates is examined in detail, considered and in partial modification of the orders issued vide references (2) and (3) cited, the Regional Fire Officer, Cenral Region, Hyderabad, all the District Fire Officers, Asst. District Fire Officers and Station Fire Officers are instructed to issue **No Objection Certificates** to the following hazardous premises subject to the provision of Fire and Life Safety Measures as furnished below:-

TABLE-I Delegation of powers for issuance of No Objection Certificate / Renewals to the Non Multi Storeyed Buildings (All premises below 15 metres and irrespective of built-up area including Educational Buildings).

SL. No.	Category of Non Multi Storeyed Buildings	NOC'S issuing authority for Provisional/final NOC		NOC issuing authority for Renewal		Test/Check	
		Inspecting Officers	Issuing Authority	Inspecting Officers	Issuing Authority	10%	5%
1	Non Multi Storeyed Buildings of Educational institutions (Ground Floor Only)	Station Fire Officer	Asst. District Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	Station Fire Officer concerned	Asst. District Fire Officer	District Fire Officer
2	All Non Multi Storeyed Buildings of Ground + Two Upper Floors (Except Educational institutions of Ground Floor)	Asst. District Fire Officer (with the assistance of concerned Station Fire Officer)	District Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	Station Fire Officer concerned	Asst. District Fire Officer	District Fi Officer
3	All Non Multi Storeyed Buildings of Ground + 3 Upper Floors	District Fire Officer (with the assistance of concerned Station Fire Officer)	Regional Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	Asst. District Fire Officer	District Fire Officer	Regional Fire Officer

TABLE-II Delegation of powers for issuance of No Objection Certificate / Renewals to the Non Multi Storeyed Buildings (Industrial Buildings below 15 metres in height) & (Classification of type of Hazard Copy Enclosed)

SL. No.	Category of Non Multi Storeyed Buildings	NOC'S issuing authority for Provisional/ Occupancy		NOC'S issuing authority for Renewal		Test/Check	
		Inspecting Officers	Issuing Authority	Inspecting Officers	Issuing Authority	10%	5%
1	Non Multi Storeyed Buildings of Low Hazard below 15.00 metres in height	Station Fire Officer (with the assistance of available concerned fire station staff)	Asst. District Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	Station Fire Officer concerned	Asst. District Fire Officer	District Fire Officer
2	Non Multi Storeyed Buildings of Moderate Hazard	Asst. District Fire Officer (along with Station Fire Officer concerned)	District Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	Asst. District Fire Officer	Asst. District Fire Officer	District Fire Officer
3	Non Multi Storeyed Buildings of High Hazard below 15.00 metres in height	District Fire Officer (with the assistance of concerned Station Fire Officer)	Regional Fire Officer	Station Fire Officer (with the assistance of available concerned fire station staff)	District Fire Officer	-	Regional Fire Officer

4. All the District Fire Officers, Asst. District Fire Officers and Station Fire Officers are instructed to follow the instructions that they have to take compulsorily assisting Staff from respective Station while conducting inspections as per Chief Office memo Rc No 1486/ B1/97 Dt. 13-04-2009 (Copy Enclosed). The District Fire Officers are requested to ensure that Station Fire Officer may take the assistance of the available staff on **rotation basis**.

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5. The Station Fire Officer and staff should make an **entry in General Diary** while going to Inspection and write the address of premises.
6. The District Fire Officers are requested to supply the required number of Xerox copies of **prescribed proformae** for Application, Inspection report and No Objection Certificate of Provisional /Occupancy/Renewal.
7. The District Fire Officers are requested to ensure that Station Fire Officers shall maintain **minimum riding crew** while conducting the inspection.
8. The Committee nominated at Para 1 above is requested to review the implementation of above instructions and submit a detailed report in the 1st week of July, 2015.
10. In view of the above, the Regional Fire Officer, Central Region, Hyderabad, all the District Fire Officers, Asst. District Fire Officers and Station Fire Officers are instructed to implement the orders immediately.
11. The receipt of the memorandum should be acknowledged.

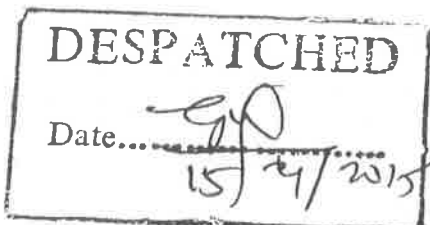
Sd/- Director General
Telangana State Disaster Response
and Fire Services, Hyderabad.

To,
The Regional Fire Officer, Central Region, Hyderabad.
All the District Fire Officers.
All the Asst. District Fire Officers.
All the Station Fire Officers.

Copy to:

All the Superintendents of this office.
All the Junior Administrative Officers of this office.
The Administrative Officer.
The Addl. Director, Telangana State Disaster Response and Fire Services, Hyderabad.
The Director, Telangana State Disaster Response and Fire Services, Hyderabad.

//T.C.F.B.O.//



Parag Bhai
15/4/15.
ADMINISTRATIVE OFFICER

[Signature]
15/4/15

Re.No.2305/B2/2007

CIRCULAR MEMORANDUM

Sub:- A.P. State Disaster Response and Fire Services Department – Issue of Conditional No Objection Certificate to the Educational Institutions – Certain instructions issued – Reg.

Ref:- This Office Circular Memo Re.No.2305/B2/2007 dt. 30-12-2009

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The attention of all the District Fire Officers and Regional Fire Officers are drawn to the reference cited where in powers to issue No Objection Certificate to the Educational Institutions were delegated as below.

Sl. No.	Category of Educational Institutions	NOC issuing Authority for Provisional / Final NOC		NOC issuing Authority for Renewal	
		Inspecting Officers	NOC issuing Authority	Inspecting Officers	NOC issuing Authority
1.	Educational Institutions of Ground + Two upper floors	Asst. District Fire Officer & Station Fire Officer concerned	District Fire Officer	Station Fire Officer concerned	Asst. District Fire Officer concerned
2.	Educational Institutions Ground + Three upper floors but less than 15 Mtrs. Height.	District Fire Officer, Asst. District Fire Officer & Station Fire Officer concerned	Regional Fire Officer	Asst. District Fire Officer & Station Fire Officer concerned	District Fire Officer
3.	Educational Institutions 15-Mtrs..& above height	Regional Fire Officer, District Fire Officer and Asst. District Fire Officer	Director General of State Disaster Response and Fire Services, A.P. Hyderabad	District Fire Officer, Asst. District Fire Officer & Station Fire Officer concerned	Regional Fire Officer

2) It is informed, the Management of certain schools have represented that, the students who appearing for SSC exam are facing hardship for want of No Objection Certificate from Fire Services Department, since the Department of Education, Board of SSC are insisting for the Fire NOC to allow the students to appear for SSC examination in March 2014.

3) In view of the above, all the District Fire Officers and Regional Fire Officers are instructed to issue conditional No Objection Certificate valid up to 30-04-2014 subject to the provision of mandatory Fire Safety measures as per Table 23 of part – 4 of NBC 2005.

4) They shall specifically mention in the conditional NOC, "that it is valid only up to 30-04-2014 and the Management shall provide the Fire Safety measures and obtain final No Objection Certificate from this Department".

5) They shall also obtain undertaking from the management that, they will provide the Fire Safety measures within (6) months and the Management is only responsible for the loss of property and lives in Disaster/Emergency.

6) This is only one time exemption and shall not be issued another time.

Sd/- Director General of
State Disaster Response and Fire Services
Andhra Pradesh, Hyderabad

To,
All the District Fire Officers
All the Regional Fire Officers

