

Rc.No.4039/EODB/2014

Dt: | -01-2016.

CIRCULAR MEMORANDUM

Sub: - Telangana State Disaster Response and Fire Services Department-
Ease of Doing Business – Certain instructions issued from time to time in
respect of approval of plans through online.

- Ref:- 1. Govt. Memo No.56/Ser.IV/A1/2015-1 Home (Ser.IV) Dept dt, 12-11-
2015.
2. Fire Department Action Points & Road map received from E&Y
consultants on 19-11-2015.
3. Fire Service Act, 1999 along with Telangana Fire & Emergency
Operations and Levy of Fee Rules, 2006 .

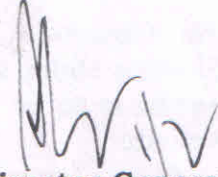
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All the Officers are informed that the filing of common application for approval of plans under TS i-PASS Act was made online from June, 2015. As per the Government instructions approval of plans shall be online within the following time frame only. All the officers are instructed to follow the following instructions scrupulously.

- (a) No Objection Certificates for Educational buildings, Function Halls and Cinema Halls which are more than 500 sq. meter in plot area or 6 meters height is to be issued with in 07 working days of receipt on the Department website.
- (b) No Objection Certificate for Residential Buildings of 18 meters and above; and Commercial Buildings, Business buildings and all other buildings above 15 meters within 14 working days.
2. All the Officers are instructed to follow the inspection procedures for issuing for provisional no objection certificate
- Site inspection will be conducted for verifying abutting road width for fire vehicle access and over head High Tension electrical lines.
3. Inspection procedures for obtaining no objection certificate for occupancy
- The following Areas/equipment will be verified during the inspection for occupancy.
- Entry/ Exit Gates shall be Minimum of 4.5m width and 5m Head clearance for Fire Tender access.
 - Open spaces around the building (depends on the height of the building)
 - Means of Escape (Stair cases/Ramps- the number and width depends upon type of occupancy, occupant load and travel distance).

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- Fire Fighting Equipment (as per table 23 of NBC-2005, Part-4) the inspection committee will be conducting functionality test of each equipment.
 - The Inspection committees will also verify the smoke management, Fire safety of Air Conditioning.
 - The inspection committee will verify any specialized risk/ Hazard and suggest appropriate safety measures.
 - The inspection committee will verify emergency lighting and exit signages.
 - Inspection committee will verify the emergency evacuation plan and preparedness of occupants in the usage of Fire System provided.
4. The following list of documents are required for obtaining Provisional/occupancy no objection certificate
1. Application requesting for NOC
 2. Checklist (Form-16)
 3. 5 Sets of Plans/as built plans of Location, site plan, floor wise plan, terrace plan, Section and Elevation duly marking fire safety systems.
 4. Fire precaution fee to be paid online.
5. The Memorandum should be acknowledged.



Director General

Telangana State Disaster Response and
Fire Services, Hyderabad

To

All District Fire Officers/Asst. District Fire Officers in Telangana State.
Copy to the Regional Fire Officer, Central Region, Hyderabad .